



**Takaka Primary School Board of Trustees**  
**MINUTES OF MEETING**  
**Thursday 23 March 2017**  
**7pm - Staffroom**

**What's on Top:**

**The learning and wellbeing of our children**

*"What impact do our decisions have on the wellbeing, learning, progress and achievement of our children?"*

ITEM	ACTION REQ
<p>1. Welcome</p> <p>1.1 Present: J Bennett, K Robbie, K McGregor, M Shelly, N Harwood</p> <p>1.2 Apologies: F Murray and L Manson</p> <p>1.3 Declaration of conflict of interest - NIL</p> <p>1.4 Ratify and pass previous meeting minutes.  Moved by J Bennett Sec: K Robbie</p>	<p>KM Signed minutes to file.</p>
<p><b>1. Self-Review (NAG 2)</b></p> <p>1.1 Target Learners analysis See: Senior School evaluation  Tabled by J Bennett Accepted by K McGregor  Using 'new metric' data (student voice, parent voice, observation) and OTJ to evaluate the learning environment and learning focus in the senior school.</p> <p>1.2 Maori Learners: See evaluation report  Tabled by J Bennett, Accepted by M Shelly</p> <p>1.3 Te Kete Tuarua and Te Kete Tuatoru  Tabled by J Bennett, Accepted by K McGregor</p> <p><b>2. Strategic Discussions and Decisions</b></p> <p><b>2.1</b> Budget decisions as a result of evaluations  J Bennett moved that the BOARD agrees to view and if necessary accept quotes for the outdoor makerspace via email. Up to \$5000 spend on this project. Sec. N Harwood</p> <p>2.2 Emergent Review: Website  BOARD members to view new website and pass on feedback and comments to Scott. Big thanks from the BOT to Scott for his time and effort.</p> <p><b>3. Curriculum (NAG 1)</b></p> <p>3.1 Professional Development overview:  Tabled by J Bennett as per the evaluation and monitoring schedule. BOARD requested that PDL for programmes Hapara and Access It is factored in for Term 2. Accepted by J Bennett and will be added to</p>	<p>J Bennett add to PDL plan</p> <p>J Bennett update via</p>

