



**Takaka Primary School Board of Trustees**  
**Thursday 25 May 2017**  
**7pm - Staffroom**

**What's on Top:**  
**The learning and wellbeing of our children**

*"What impact do our decisions have on the wellbeing, learning, progress and achievement of our children?"*

<p>1. Welcome 7.05 pm</p> <p>1.1 Present L.Manson, J.Bennett, K.McGregor,N.Harwood,K.Robbie, M.Shelley, L.Sheppard</p> <p>1.2 Apologies: F.Murray</p> <p>1.3 Declaration of conflict of interest n/a</p> <p>1.4 Ratify and pass previous meeting minutes *April* Moved as true and accurate, K.McGregor/ J.Bennett carried</p>	<p>2mins</p> <p>2 mins</p>
<p><b>1. Self-Review (NAG 2)</b></p> <p>1.1 Health and Safety at TPS - Presentation by L.Sheppard N.B- Delegation by board to J. Bennett to Evaluate our systems and begin the conversation with staff, parents, and students.</p> <p>1.2 School wellbeing survey (parent contributions to analyse and feedback) Huge improvement from last year! Lots of positive comments. Kids feel valued, restorative is working well, overall lots of happy helpful comments.</p> <p>1.3 Governance Review Survey- Motion by JB that we add a brief self review at the end of each board meeting to the agenda. Secoded L.M. Carried</p> <p>1.4 Principal Appraisal Update (sharing goals) Motion from J.B that we meet specifically for self review and to review the principal's appraisal,goals, discuss and pass- Secoded LM, Carried.</p> <p><b>2. Strategic Discussions and Decisions</b></p> <p>2.1 Succession Planning (Co-opting) board agreed to advertise in newsletter and ask- being careful to have it be an open process. Strength based decision making (finance, h&amp;S, HR, etc)for what would help the board/school.</p> <p>2.2 Property report- Board thanks MS for excellent report and photos. Property sub committee formed with MS, LM and NH- not responsible for fundraising, to meet, prioritise, report to BOT at next meeting.</p> <p>2.3 Ed Act Changes: Cohort entry consultation -New rule suits our school and new entrants. New entrants now able to start in clusters, along with a group of peers.</p> <p><b>3. Curriculum (NAG 1)</b></p>	<p>20 mins</p> <p>20 mins</p> <p>20 mins</p>



<p>other schools, not enough teachers/classrooms, etc. DH to look and see if they can find old minutes from Upper Takaka School that had historic MOE agreement that kids could attend Takaka Primary in perpetuity.</p> <p><b>9.2</b> Motion that Board look at other options to reduce the power costs to the school by investigating other companies including New Zealand Energy- MS and JB to look over and report to board at next meeting.</p>	
<p>10. Meeting Closed 9.45</p> <p>10.1 Statement from the Board (summary of meeting) - Who will do this? Not captured in Minutes</p>	2 mins